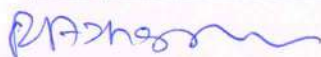# ST. XAVIER'S COLLEGE (AUTONOMOUS)
PALAYAMKOTTAI - 627 002
(Recognized as "College with Potential for Excellence" by UGC &
Accredited by NAAC at A++ Grade with a CGPA of 3.66 out of 4)
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken Report – 2022 – 2023

IQAC meeting – I on 23.07.2022

S. No	Plan of Action	Achievement
1.	To conduct staff Orientation Programme	IQAC Conducted orientation programme for the teachers on 15th and 16th July 2022
2.	To motivate the staff members to complete the orientation/induction programme.	83 Faculty members of shift II out of 101 completed online Induction/Orientation Progrmme (TLC – PMMMNMTT) for 28 days.
3.	To conduct Faculty Empowerment Programme (FEP-1) for teachers	FEP-01 was conducted on the topic entitled "Milestones in the History of St. Xavier's College" in Session I, and "Research, Publications, and Patents" in Session II on 23.07.2022.
4.	To conduct Internal Green / Energy / Environmental Audit	Internal Green, Energy and Environmental Audit was conducted on 23.07.2022
5.	To conduct External Green / Energy / Environmental Audit	In collaboration with the departments of Botany, Zoology, Chemistry, Energy Research Centre, Enviro Club, and NSS, IQAC conducted External Green/Energy /Environmental Audit on 25. 07. 2022 by Nature Science Foundation (NSF), Coimbatore.
6.	To upload AQAR Audit for the year 2019 – 2020 & 2020 – 2021 in the NACC Portal	AQAR reports were uploaded in the NAAC portal for the academic year 2019 – 2020 on 02.05.2022, for 2020 – 2021 on 3.10.2022 and it was accepted on 19.07.2022 and 7.10.2022 respectively

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Principal / Chairman
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Action Taken Report – 2022 – 2023

IQAC meeting - II on 25.08. 2022

S. No	Plan of Action	Achievement
1.	To discuss the methods and ways of gathering of information to document the Centenary Programmes	The Documentation Committee fixed a person to collect the information, fixed a person to record and maintain the programme with photos and supporting documents
2.	To sign Memorandum of Understanding **(MoU)** between St. Xavier's College Palayamkottai and Nature Science Foundation.	Memorandum of Understanding **(MoU)** was signed between St. Xavier's College Palayamkottai and Nature Science Foundation (NSF) on 25. 07. 2022.

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PALAYAMKOTTAI

Action Taken Report – 2022 – 2023

IQAC meeting - III on 20.10.2022

S. No	Plan of Action	Achievement
1.	To conduct Faculty Empowerment Programme (FEP-2) for teachers	FEP-02 was conducted on the topic entitled "Innovative teaching and Learning" on 24 09. 2022.
2.	To discuss about the methods and ways of gathering of information to document the Centenary Programmes	The Documentation Committee fixed a person to collect the information, fixed a person to record and maintain the programme with photos and supporting documents

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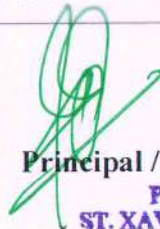
Action Taken Report – 2022 – 2023

IQAC meeting - IV on 27.10.2022

S. No	Plan of Action	Achievement
1.	To conduct Internal Academic Audit	AQAR Internal Academic Audit (IAA) was conducted on 27.10.2022.
2.	To conduct Intellectual Property Right (IPR) awareness programme	The Intellectual Property Right (IPR) awareness programme was conducted by IQAC on 28.10.2022.
3.	To offer Value added/Add on courses for departments in shift I and shift II.	IQAC in collaboration with Mathematics Department offered 18 courses (Value added/Add on courses for 35 hours) to 10 departments in shift I and shift II.
4.	To conduct Students Feedback on teachers for odd semester for the academic year 2022 – 2023	Student Feedback on teachers for odd semester in the academic year 2022 – 2023 was conducted and the individual faculty report was sent to the management.

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Action Taken Report – 2022 – 2023

IQAC meeting - V on 05.01.2023

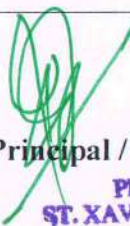| S. No	Plan of Action	Achievement
1.	To conduct External Academic Audit	An External Academic and Administrative Audit (AAA) for the academic year 2021-2022 was conducted on 11.01.2023.
2.	To participate in the NIRF ranking.	The report for National Institutional Ranking Framework (NIRF) ranking for the year 2023 was submitted through the NIRF portal on January 19.01. 2023.
3.	To encourage Faculty Members to register in Vidwan portal	Our Faculty members (Shift I 86+ shift II 114 totally =200) registered in Vidwan portal during the academic year 2022-2023.
4.	To sign Memorandum of Understanding (MoU) between St. Xavier's College Palayamkottai and other institutions.	Totally 50 MoUs were signed. The MoUs were allocated to Departments/IQAC/Research Centres for further academic collaboration. MoUs with Higher Educational Institutions across the country were established for the promotion of Academic and Administrative collaboration, co-curricular, extra-curricular, Research and extension activities.
5.	To conduct Students Feedback on teachers for Even semester for the academic year 2022 – 2023	Students Feedback on teachers for even semester in the academic year 2021 – 2022 and odd semester for the academic year 2022 – 2023, was conducted and the student's satisfaction survey was uploaded in the college website and NAAC portal.

6.	To conduct feedback on the curriculum from final-year students for the academic year 2022–2023.	Feedback on curriculum (Exit Poll) from final year UG and PG students was conducted in the internet centre regarding the relevance of the curriculum and learning values for the courses of Languages, Core, Allied, Elective, NME/SBE, EVS, Project and Internship. The Exit Poll report was sent to the respective chairman of Board of Studies of the department for corrections, or modifications, or inclusion in the curriculum.

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